



HRD 116
Job Description

Issue: 2
Change: 1
14/03/19

Refer to HR 142 - Recruitment and Selection Policy

Job Title	NDT Technician	
Reports To (Job title only)	Service Manger	
Function	Operations	
Date Job Description Prepared	July 2022	
Purpose of the Role (Why does the position exist and what is the job about)		
Carry out NDT inspections on client’s components / structure as directed, in line with Company Procedures and report. Make recommendations on serviceability if applicable. Oversee examinations/tests conducted by less experienced/competent colleagues. Working at all times in line with applicable authority according to assessed individual competence.		
Level of Supervision (Is the position closely, moderately, or minimally supervised - please explain)		
Moderate supervision will be required in the initial stages of employment, until individual competence has been fully assessed. Thereafter the postholder will require minimal supervision by virtue of the experience, qualifications and competence required.		
Job Responsibilities (Comprehensive detail of the job content)		
<ul style="list-style-type: none"> Carry out Thorough Examination and non-destructive testing equipment and accessories in line with Company procedures on clients’ equipment to ensure regulatory compliance. Carry out LOLER and PUWER audits as requested by the client. Analyse and interpret data, manuals, and other information to determine specifications and relevant inspection or test procedures. Provide accurate and timely written reports. Notify supervisors and other personnel, as appropriate, of defects or problems found during inspection and identify options for correcting these. Discuss inspection results with supervisors or clients to develop corrective actions. Attend project pre/de-mobilisation meetings. Attend Company/Client meetings, as required and liaise with Client as required. Mentor and direct less experienced employees in accordance with Company procedures. Monitor the safe use of tools, equipment, and company vehicles allocated to projects. Provide safety information and recommend compliance procedures. Carry out risk assessments and adhere to legal requirements. Repair and refurbishment of lifting equipment in accordance with Company and Original Equipment Manufacturer (OEM) procedures Repair and refurbish lifting equipment. Note: When repairing lifting equipment an independent work colleague must carry out the testing of this equipment to verify the repairs. 		
In addition, you will carry out any other duties that reasonably and naturally fall within your role and which the Company deems you to be competent to undertake.		
Line Management Responsibility? (If ‘yes’ please list subordinates’ job titles)	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>
HSEQ		
<ul style="list-style-type: none"> You will demonstrate a personal commitment to Health, Safety, Quality and the Environment. You will apply Company and where appropriate, the group and / or Client’s Health, Safety, Quality and Environment Policies and Procedures. Maintain and embrace ownership of Company policies and procedures and ensure that all HSEQ and Operational procedures as identified in the Company HSEQ Manuals are adhered to at all times. 		
Working With Others		
<ul style="list-style-type: none"> You will work cooperatively with others and provide support to all colleagues to achieve 		

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identified shared business goals through effective teamwork.

- You will communicate openly with others in the organisation, exchanging progress information freely.
- You will propose and agree ways to improve tasks, ensuring interpersonal relationships are effective and support business objectives.
- At all times, you will carry out your duties ethically, lawfully, and respectfully.

Customer Interface

- All roles in the Company contribute to a successful and profitable relationship with our customers.
- You must have a thorough understanding of how your role contributes to the service our customers receive and, as a result, will appreciate the importance of always adopting a professional approach in carrying out your duties.

Financial Awareness

- You will carry out your duties in accordance with the Company's Policies in respect of good financial practices, ensuring all spend is necessary to achieve the organisation's objectives and is properly approved.
- You will understand how costs impact on profitability to ensure you're able to contribute to the business's positive financial performance.

Knowledge and Skills

Essential / Required	Desirable
<ul style="list-style-type: none"> • Non-Destructive Testing qualified to PCN Level 2 • Magnetic Particle Inspection Course Level 2 • Eddy Current Inspection level 2 • Strong H&S awareness and observation • Excellent written and oral communication skills. • Good report writing skills (excel and word) • Able to work as part of a team. • Proven ability to carry out tasks within authorisations. 	<ul style="list-style-type: none"> • Dye Penetrant Course Level II • UT Inspection Course • Liquid Penetrant Inspection • Top Drive Inspection Course • IRATA Level 1 qualification • Offshore experience. • Wire Rope Inspection • Introduction to H&S, Risk Assessment, Manual Handling and Working at Height • Previous experience at technician level in line with the requirements of the Competence Matrix • Must be able to demonstrate general technical knowledge of lifting equipment within an operating environment. • Previous experience working with general lifting equipment and carrying out inspection activities.

Are Offshore Duties Required?

(If 'yes' complete below)

No

Yes

- BOSIET (offshore survival certificate) required
- MIST required
- Offshore Medical required

Minimum Professional, Academic or Other Qualifications

Essential	Desirable
<ul style="list-style-type: none"> • NDT quals - Current Level 2 in MPI • NDT quals - Current level 2 in ECI 	<ul style="list-style-type: none"> • HNC Mechanical Engineering or equivalent • Mechanical apprenticeship or trade background • IET Eng Tech professional membership • LEEA Qualifications or equivalent

Tools and Technology

Essential	Desirable
<ul style="list-style-type: none"> • Competency in standard Microsoft applications 	<ul style="list-style-type: none"> • •



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- User experience of databases / online certification management

Special Working Conditions
(E.g. travel, offshore etc.)

- Requirement to travel frequently / for significant periods of time away from home.
- Other (provide details):

Other Comments

- Flexibility in working practices
- The postholder will be required to work in various locations, both within the UK and overseas, in support of Company operations and must be contactable and available to mobilise at short notice.
- Current valid passport.
- Current valid driving licence
- Competence will be measured through formal technical assessments in accordance with Company guidelines – postholder will develop individual competence and knowledge of the engineering discipline in line with the Competence Matrix and undertake personal development in line with Company requirements.

Job Holder's Signature

Date

Line Manager's Signature

Date